

# **Melissa Rivera**

## **Voice/Music Studio Contract**

925-787-8249

Melissa.Rivera185@gmail.com

www.MelissaRiveraOnline.com

### **Student Prices:**

30 minutes - \$35

45 minutes - \$55

60 minutes - \$70

\*These fees do not include the costs of music and other materials.

### **Responsibilities of the Student**

- A. Students shall notify the instructor at least 24 hours in advance to cancel a lesson by calling or texting (925) 787-8249, or emailing [melissa.rivera185@gmail.com](mailto:melissa.rivera185@gmail.com). The student will be charged for the missed lesson if the student cancels with less than 24 hour notice.
- B. Only lessons cancelled within the appropriate time may be rescheduled. Missed lessons without proper notification will not be rescheduled.
- C. The student will arrive on time to all scheduled lessons. Lessons will end at their scheduled time, regardless of the student's arrival time.
- D. The lesson will be cancelled if the student is more than 15 minutes late and will be charged for the missed lesson.
- E. The student will provide their own accompanist. The student is financially responsible for said accompanist. (Please ask if you need help finding one.)

### **Responsibilities of the Instructor**

- A. If the instructor must cancel a lesson for any reason, that lesson shall either:
  - i. be rescheduled to the satisfaction of both parties by either setting a different date or adding time to the regularly scheduled lessons, or
  - ii. the student may choose to skip the lesson without financial penalty.
- B. The instructor shall begin lessons at their scheduled time, or the instructor shall extend the lesson to meet the required lesson time.
- C. The instructor will discuss and set goals according to the student's needs and preferences.

## What to expect at a lesson

- Discuss progress & identify problems arising from previous week of practice.
- Warm-ups and exercises.
- Repertoire work (may be replaced with further exercises when necessary).
- Identify goals and objectives for upcoming week.

## What to bring to your lesson

- Water
- Pencil with eraser
- Any required sheet music
- A recording device (i.e., smart phone, tablet, mp3, digital, cassette, etc.)

## Practice outside of lessons

Consistency is important in learning, especially in music study. Regular practice assures rapid improvement of musicianship and skills. Students are enrolled with the understanding that they have access to a piano or an appropriate electronic keyboard for practice. The practice environment should be quiet and free from the sounds of a TV or any other distracting sounds. Make practice part of your daily routine.

I have read, and I agree to the above conditions.

(Student name, print) \_\_\_\_\_

(Signature) \_\_\_\_\_

(Date) \_\_\_\_\_

(Parent/guardian name, print) \_\_\_\_\_

(Signature) \_\_\_\_\_

(Date) \_\_\_\_\_

(Instructor signature) \_\_\_\_\_

(Date) \_\_\_\_\_